

To: ETFO Thames Valley Teacher Local Members
From: Craig Smith, President, ETFO Thames Valley Teacher Local (ETFO TVTL)
Date: April 26, 2024
Regarding: **Staff Password Change**

Message from Katie Osborne, Superintendent, Human Resources, TVDSB:

Good morning all,

As part of our ongoing commitment to protect the safety and privacy of Thames Valley District School Board staff and in recognition of increasing cyber threats impacting all school boards, the Information Technology Services (ITS) Department will be implementing new staff password guidelines.

All staff will be required to change their passwords between May 1 and May 15, 2024. A StaffHub page will be shared with staff ahead of this change to guide staff on the new password guidelines, how to change their passwords and to provide answers to other frequently asked questions. Staff who have not updated their password by May 16, 2024, will be required to do so on their next login to their board account.

In addition to this change, staff will be required to authenticate using Multifactor Authentication (MFA) when accessing their board account from non-TVDSB locations (e.g. from home) beginning May 16, 2024. This two-step authentication process will help ensure staff user accounts are protected.

ITS Service Desk staff and school Technical Support Analysts (TSAs) will also be available to support staff with any questions regarding this password change.

If you have any questions about this change, please feel free to reach out to Afeez Ajibowu (a.ajibowu@tvdsb.ca), copied here, who is coordinating this activity.

Thank you,

Katie

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For more information regarding this *Communiqué* please contact the Local office by phone at 519-474-3150, or by email at etfotvtl@etfothamesvalley.com