

**To:** ETFO Thames Valley Teacher Local Members  
**From:** Craig Smith, President, ETFO Thames Valley Teacher Local (ETFO TVTL)  
**Date:** December 13, 2024  
**Regarding:** **Festive Season Update**

Sent to Local Presidents December 11, 2024 on behalf of Sharon O'Halloran, General Secretary, ETFO Provincial:

Presidents, ETFO is hosting its Annual Festive Luncheon for staff today at 1:30 p.m. Our central reception will remain open and all phone calls will be directed to the appropriate mail boxes. The PRS and ETFO duty officers will be checking their voice mail messages and phone calls will be returned today.

Also, a note that the ETFO provincial office will close for the holiday season starting at 4:00 p.m. on Friday, December 20, 2024 and will re-open at 8:00 a.m. on Monday, January 6, 2025. The general mailbox will be checked daily by PRS staff and every effort will be made to return critical calls within 24 hours. Non-critical calls will be responded to after the holiday. The Emergency Legal Assistance system will be operational over the holiday period to respond to critical calls only.

During this holiday season and throughout the year, ETFO staff wishes all members, local leaders, and their families health, happiness, and success in the new year!

For more information regarding this *Communiqué* please contact the Local office by phone at 519-474-3150, or by email at [etfotvtl@etfothamesvalley.com](mailto:etfotvtl@etfothamesvalley.com)