

To: ETFO Thames Valley Teacher Local Members
From: Craig Smith, President, ETFO Thames Valley Teacher Local (ETFO TVTL)
Date: April 8, 2025
Regarding: TVDSB Update Regarding CRA T1198 Tax Forms

Yesterday, ETFO Thames Valley Teacher Local received from TVDSB the following update regarding CRA T1198 tax forms:

We are working with our service provider to have the information available as soon as possible. We will be changing the FAQs posted on the Payroll SharePoint site tomorrow to reflect that we hope to have something mid-April. Please feel free to direct your members to that document.

As you are aware, the retro was paid in a lump sum and allocating it to calendar years (not school years) is required.

We are also updating the FAQs to remind employees that the T1198 is not mandatory. Tax returns can be filed without the T1198 form. Once the T1198 information is available, employees may elect to request an adjustment through a T1 Adjustment Request form and mail the form and T1198 information to CRA. [T1-ADJ T1 Adjustment Request - Canada.ca](https://www.cra.ca/Employment/T1-ADJ/T1-Adjustment-Request-Canada-ca)

I apologize for the delay, but we are working on this with our service provider and will provide information as soon as possible.

Teachers are reminded that specific questions regarding payroll matters should be directed to TVDSB Payroll.

For more information regarding this *Communiqué* please contact the Local office by phone at 519-474-3150, or by email at etfotvtl@etfothamesvalley.com