

WORKPLACE STEWARD / PRINCIPAL TRAINING NOTICE

To: ETFO Workplace Stewards and Principals

From: Mike Thomas, President, ETFO Thames Valley Teacher Local
Lynne Griffith-Jones, Senior Superintendent of Human Resources, Thames Valley District School Board

Date: February 17, 2026

This is joint mandatory training provided by ETFO Thames Valley Teacher Local and the Thames Valley District School Board. (Please note that your Principal has received notification from the Board with regards to this event.)

- ❖ Consult with your Principal and mutually agree on one of the session dates/times listed below to attend together. There will be limited spaces available in each session.
 - Morning of Tuesday, March 10, 2026
 - Afternoon of Tuesday, March 10, 2026
 - Morning of Wednesday, March 11, 2026
 - Afternoon of Wednesday, March 11, 2026
 - Morning of Thursday, March 12, 2026
 - Afternoon of Thursday, March 12, 2026
- ❖ The Workplace Steward will register for both themselves and the Principal.
- ❖ Register online at www.etfothamesvalley.com. **Advance registration is required.**

Training Workshops for ETFO Workplace Stewards and Principals

Morning Sessions

8:30 a.m. Registration
9:00 a.m. – 11:30 a.m. Training

Afternoon Sessions

12:30 p.m. Registration
1:00 p.m. – 3:30 p.m. Training

Lunch Provided

Release Time Provided for ETFO Representatives (TVARRIS Code 15)

Notice

- a) **One Workplace Steward or Alternate** is required from each workplace.
- b) Please register online with your Principal **by 12:00 noon, Monday, March 2, 2026**.
- c) **Space is limited in each session.** Register early to ensure a space in your preferred time slot.
- d) Please secure an Occasional Teacher immediately. **TVARRIS Code 15 - Union Business Unrecoverable**
- e) For **cancellation**, please notify the Local office (519-474-3150).

The requested release time must be cancelled prior to the event. **Attendance will be taken.**