

To: ETFO Thames Valley Teacher Local Members
From: Mike Thomas, President, ETFO Thames Valley Teacher Local (ETFO TVTL)
Date: March 2, 2026
Regarding: **Standing Committees and Strike Captains Applications 2026 – 2028 Term**

The Standing Committees Membership for the 2026 – 2028 term will be filled in accordance with our Local By-Law V - Committee Membership as follows:

BY-LAW V - COMMITTEE MEMBERSHIP

- 5.1 When more than the specified number of Members, as determined by the Constitution, volunteer to serve on a Local Committee, then the Committee may include non-voting Observers as additional members.
- 5.2 The process for determining Committee Members and Observers shall be as follows:
- 5.2.1 The Executive invite interested Members to submit their names for consideration of Standing Committee membership for the upcoming term.
- 5.2.2 The Executive will contact each Member and convene an initial committee meeting.

Additional By-Law Information Regarding Standing Committees:

BY-LAW VII - ORGANIZATIONAL DUTIES **Section 7 - Duties of Standing Committees**

- 7.7.1 **Committees shall:**
- abide by the Constitution and By-Laws of the Local;
 - be given the opportunity to present a report at all Local Meetings;
 - select such officers as they deem necessary;
 - take action and / or make recommendations on any matter referred by the Executive;
 - take action on items of their own creation within the specific Terms of Reference of the Committee upon approval of the Executive;

- f) report to the Executive on all motions referred to it with respect to opinions, recommendations and actions taken on such referrals;
- g) keep minutes of all meetings and send a copy of same to the President and Executive Liaison;
- h) prepare such motions and / or Notice of Motions as required to amend the Committee's Terms of Reference;
- i) suggest and prepare any By-Laws and / or Constitutional amendments necessary to expedite the recommendations of the Committee;
- j) recognize and take appropriate action upon correspondence and items received from the Federation Committee Chairs of related Federation Committees;
- k) provide a detailed accounting as to the Committee's spending, which shall not exceed the Committee's budgetary allotment for the fiscal year, except with prior approval as per Article 12.2 in the Local Constitution;
- l) be elected or appointed for a two-year term;
- m) have specific responsibilities and additional requirements as listed in addition to the general duties above;
- n) build capacity and increase Member engagement by inviting additional observing Members to attend committee meetings.

By-Law Information Regarding Strike Captains:

By-Law VII - Organizational Duties, Section 7.4 - Section 4 - Duties of Strike Captains

7.4.1 The Strike Captains shall:

- a) be elected / appointed by the Executive;
- b) be assigned to represent a particular area;
- c) serve as members of the Collective Bargaining Committee;
- d) be responsible for additional duties as assigned by the President and / or the Executive.

Please see attached forms for details. Completed forms must be returned to ETFO Thames Valley Teacher Local office no later than 4:00 p.m., Monday, March 30, 2026.

For any questions, concerns, or simply a friendly chat, the Local ETFO Office is only a phone call away at 519-474-3150 or an email to etfotvtl@etfothamesvalley.com - we're here to help.