

To: ETFO Thames Valley Teacher Local Members
From: Mike Thomas, President, ETFO Thames Valley Teacher Local (ETFO TVTL)
Date: March 9, 2026
Regarding: **Update on Police Record Check Communications**

Dear Members,

The Board has advised us that approximately 900 staff have received a communication regarding the updated requirements for police record checks under recent amendments to the Education Act. This message will be sent only to employees whose police record checks are due for renewal by April 30.

Those receiving the communication should be provided with two attachments:

- A letter confirming their name, job classification, and the type of police check required, along with basic details about their position to support the application process with their local police service.
- A document outlining the police services within our region and the initial process for applying for a police record check through those services.

To help manage questions and ensure consistent information, the Board has also established a dedicated Human Resources email address: policechecks@tvdsb.ca. Members with questions about the process are encouraged to direct inquiries there. This will allow HR to track recurring issues and potentially develop a Frequently Asked Questions (FAQ) resource if needed.

At this time, the Board has also asked that employees not apply for a police record check before receiving their official notification. The system and record-keeping processes are still being finalized, and early applications may create unnecessary complications for both the Board and local police services.

Thank you for your continued professionalism and co-operation as this process is rolled out. We will continue to provide updates as this process evolves.

For any questions, concerns, or simply a friendly chat, the Local ETFO Office is only a phone call away at 519-474-3150 or an email to etfotvtl@etfothamesvalley.com - we're here to help.

c. Released Executive, ETFO Thames Valley Teacher Local