

WORKPLACE STEWARD / PRINCIPAL TRAINING NOTICE

To: ETFO Workplace Stewards and Principals

From: Mike Thomas, President, ETFO Thames Valley Teacher Local
Lynne Griffith-Jones, Senior Superintendent of Human Resources, Thames Valley District School Board

Date: September 30, 2026

This is joint mandatory training provided by ETFO Thames Valley Teacher Local and the Thames Valley District School Board. (Please note that your Principal has received notification from the Board with regards to this event.)

❖ Consult with your Principal and mutually agree on one of the session dates/times listed below to attend together. **There will be limited spaces available in each session.**

- Morning of Monday, October 19, 2026
- Afternoon of Monday, October 19, 2026
- Morning of Tuesday, October 20, 2026
- Afternoon of Tuesday, October 20, 2026
- Morning of Wednesday, October 21, 2026
- Afternoon of Wednesday, October 21, 2026

❖ The Workplace Steward will register for both themselves and the Principal.

❖ Please know any **dietary restrictions** for both when registering.

❖ Register online at www.etfothamesvalley.com. **Advance registration is required.**

Training Workshops for ETFO Workplace Stewards and Principals

Morning Sessions

8:30 a.m. Registration
9:00 a.m. – 11:30 a.m. Training

Afternoon Sessions

12:30 p.m. Registration
1:00 p.m. – 3:30 p.m. Training

Lunch Provided

Release Time Provided for ETFO Representatives (TVARRIS Code 15)

Notice

- a) **One Workplace Steward or Alternate** is required from each workplace.
- b) Please register online with your Principal **by 12:00 noon, Thursday, October 8, 2026.**
- c) **Space is limited in each session.** Register early to ensure a space in your preferred time slot.
- d) Please secure an Occasional Teacher immediately. **TVARRIS Code 15 - Union Business Unrecoverable**
- e) For **cancellation**, please notify the Local office (519-474-3150).

The requested release time must be cancelled prior to the event. **Attendance will be taken.**